



DONATION REQUEST APPLICATION & GUIDELINES

Donations

The Washington Duke Inn & Golf Club approves a limited number of the many donation request applications received. Please submit your application according to the following required guidelines:

1. Download and complete our Donation Application.
2. Attach a copy of your organization's federally issued letter certifying non-profit 501 (c) 3 status.
3. Priority will be given to local charities & regional organizations.
4. Submit the application at least 60 days prior to the date the donation is needed.
5. Submit your application by mail, fax or email.

Washington Duke Inn & Golf Club
3001 Cameron Boulevard
Durham, NC 27705

Fax: 919-313-2164 Email: Ilka Solomon, Sales Administrative Assistant @
isolomon@wdigc.com

ORGANIZATIONS ELIGIBLE TO RECEIVE DONATIONS:

Washington Duke Inn & Golf Club accepts donation request applications from local and regional non-profit organizations with 501(C) 3 status. The event, fundraiser or program must serve the local or regional community. Past support does not guarantee future support.

DONATIONS MAY INCLUDE:

In most cases, The Washington Duke Inn & Golf Club donates hotel stays, packages, and restaurant meals primarily to live and silent auctions. *We do not make cash donations.*

WHAT IS ACCEPTABLE DOCUMENTATION OF MY ORGANIZATION'S NON-PROFIT STATUS?

In order to accept and review your donation request application, it must be accompanied by a copy of the federally issues statement of your organization's 501 (c) 3 status and your 9-digit Federal Identification Number.



Washington Duke
Inn & Golf Club

DONATION FORM

PLEASE PRINT all information

**TODAY'S
DATE** _____

ORGANIZATION _____

NON PROFIT FEDERAL ID NUMBER _ _ - _ _ _ _ _

(copy of 501(3) letter must be attached)

ADDRESS _____

CONTACT _____ **TITLE** _____
PHONE _____

**NAME OF EVENT OR
FUNDRAISER** _____

**DAY &
DATE** _____

LOCATION _____

MISSION OR PURPOSE *(include 2 or 3 lines)*

**HOW WILL THE CONTRIBUTION OF THE WASHINGTON DUKE INN & GOLF
CLUB BE RECOGNIZED?**

**Copies of press material recognizing Washington Duke Inn & Golf Club
may be sent with your post event "thank you" letter.**